Dear Parents,

I am writing to provide you with some information about our planned residential visit to Cardiff for Year 5.

The three day visit will provide an opportunity for our children to visit several of the places within and around Cardiff that link directly to their work this year. The trip includes visits to the Roman sites at Caerleon, Techniquest, The National Assembly, Cardiff Bay, St. Fagans and the National Stadium. The children will also get the opportunity to actively learn about Cardiff as a developing city. A variety of social activities such as ten pin bowling and quizzes have also been built into the visit.

The visit will take place between Wednesday 26th February and Friday 28th February. Four staff, including Mrs Woodward and myself, will be accompanying the children on the visit.

The cost of the visit will be £185. This includes the hire of a coach which will stay with us throughout the trip, two nights accommodation at the Urdd Centre Cardiff Bay, the cost of the educational visits and all meals except for lunch on the Wednesday when the children will require a packed lunch.

The Urdd Centre specialises in school visits. Throughout our stay we will have comfortable and safe accommodation. If you wish to discover more about the accommodation and facilities please visit the Urdd Centre Cardiff website.

The money for the visit should be sent into school in an envelope marked ‘Cardiff Visit’. If it is more convenient you may wish to pay the amount in instalments. Full payment for the visit will need to be made by Monday 3rd February 2020.

Further details about the visit will be provided during a meeting for parents on Monday 10th February at 3.40pm. If you are unable to attend the meeting all information will be sent home in a letter.

I would be very grateful if you could return the form below and a deposit of £20 by Wednesday 23rd October. At this stage we will need to have a firm indication of numbers. I am sure your son / daughter will benefit greatly from a trip which previous Year 5 classes have found exciting, educational and memorable.

Yours sincerely,

N. M. Groves (Headteacher)

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**Year Five Cardiff Visit**

**Name of Child:** ..................................................

I would / wouldn’t like my son / daughter to go on the three day visit to Cardiff. I am aware that if my child is going on the visit full payment of £190 is required by Monday 3rd February 2020. I enclose a deposit of £20 to reserve a place on the trip.

Signed ..................................................  Date ..................................................